

**RIGHTS**  
Balancing Compliance  
Needs with Workforce  
Wellbeing

**MINDS**  
Reconnecting People  
Priorities with Business  
Priorities



**BYTES**  
Aligning Technology  
Trends with  
Business Growth.

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Power of Minds,  
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## 2025 National Public Course Schedule

### JANUARY

DATE	REGION	COURSE	DURATION	COST (ex VAT)
23	Virtual	Human Capital & Labour Law Roadmap for 2025	3 Hours	R997,50

### FEBRUARY

DATE	REGION	COURSE	DURATION	COST (ex VAT)
11	Virtual	Initiating Disciplinary Hearings	3 Hours	R997,50
12	Virtual	Managing Incapacity due to Mental Ill-Health	3 Hours	R997,50
18	Virtual	Navigating Retrenchment in Times of Permacrisis	3 Hours	R997,50
19-21	Virtual	Higher Occupational Certificate - HRM Administrator NQF 5	1 Year	R34 660,00

### MARCH

DATE	REGION	COURSE	DURATION	COST (ex VAT)
4	Virtual	Chairing Disciplinary Hearings	3 Hours	R997,50
5-7	Virtual	Advanced Occupational Certificate HRM Officer NQF 6	1 Year	R36 992,00
11-12	Virtual	WSP/ ATR, Needs Analysis, Planning & Report Completion	2 Days	R3 220,00
17-20	Virtual	Capacity Building in Labour Law (with option on POE submission)	4 Days	R7 500,00
19	Hybrid	Annual Employment Conference (Live in JHB & Virtually on MS Teams)	1 Day	R3 950,00

### APRIL

DATE	REGION	COURSE	DURATION	COST (ex VAT)
2-3	Virtual	Effective Discipline in the Workplace (with option of POE submission)	2 Days	R4 935,00
7-11	Virtual	Occupational Skills Programme - Skills Development Facilitation Practitioner	5 Days	R9 375,00
15	Virtual	POPI	3 Hours	R997,50

### MAY

DATE	REGION	COURSE	DURATION	COST (ex VAT)
6	Virtual	Managing Absenteeism & Sick Leave Abuse	3 Hours	R997,50
13-16	Virtual	Advanced Occupational Diploma - HRM Advisor NQF 7	1 Year	R39 835,00
20	Virtual	Employment Equity Training	1 Day	R1 995,00

### JUNE

DATE	REGION	COURSE	DURATION	COST (ex VAT)
3	Virtual	Mid-year Labour Law Update (Zoom)	1 Day	R2 950,00
9	Virtual	Mid-year Labour Law Update (Live EL)	1 Day	R3 950,00
11	Virtual	Mid-year Labour Law Update (Live JHB)	1 Day	R3 950,00
12	Virtual	Mid-year Labour Law Update (Live DBN)	1 Day	R3 950,00
19	Virtual	Mid-year Labour Law Update (Teams)	1 Day	R2 950,00
24	Virtual	Mid-year Labour Law Update (Live CT)	1 Day	R3 950,00
26	Virtual	Mid-year Labour Law Update (Live PE)	1 Day	R3 950,00

### JULY

DATE	REGION	COURSE	DURATION	COST (ex VAT)
8	Virtual	Finance for Non-Financial Managers	1 Day	R1 995,00
10	Virtual	Disciplinary enquiry, initiator and chairperson training	3 Hours	R997,50
16-18	Virtual	Occupational Certificate - Health & Safety Practitioner NQF 5	2 Years	R45 728,00

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### AUGUST

DATE	REGION	COURSE	DURATION	COST (ex VAT)
12-13	Virtual	BBBEE Bootcamp	2 Days	R4 935,00
19	Virtual	Strike Management	3 Hours	R997,50
20-22	Virtual	Occupational Certificate - Project Manager NQF 5	2 Years	R48 775,00

### SEPTEMBER

DATE	REGION	COURSE	DURATION	COST (ex VAT)
4	Virtual	Diversity and Inclusion	3 Hours	R997,50
10-11	Virtual	Employment Equity with POE	2 Days	R4 935,00
16-19	Virtual	Occupational Skills Programme - Assessment Practitioner	4 Days	R7 500,00

### OCTOBER

DATE	REGION	COURSE	DURATION	COST (ex VAT)
9	Virtual	Social Media in the Workplace	3 Hours	R997,50
16	Virtual	Employment Equity Reporting	3 Hours	R997,50
24	Virtual	Annual Labour Law Update (Zoom)	1 Day	R2 950,00

### NOVEMBER

DATE	REGION	COURSE	DURATION	COST (ex VAT)
11	Virtual	Annual Labour Law Update (Live PE)	1 Day	R3 950,00
13	Virtual	Annual Labour Law Update (Live CT)	1 Day	R3 950,00
19	Virtual	Annual Labour Law Update (Live JHB)	1 Day	R3 950,00
20	Virtual	Annual Labour Law Update (Live EL)	1 Day	R3 950,00
25	Virtual	Annual Labour Law Update (Teams)	1 Day	R2 950,00
27	Virtual	Annual Labour Law Update (Live DBN)	1 Day	R3 950,00

### DECEMBER

DATE	REGION	COURSE	DURATION	COST (ex VAT)
4	Virtual	Managing Absenteeism & Sick Leave Abuse	3 Hours	R997,50



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PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE  
PRICES DO NOT INCLUDE PORTFOLIO OF EVIDENCE  
ALL PUBLIC COURSES ARE SUBJECT TO MINIMUM DELEGATE NUMBERS  
ALL COURSES ARE OFFERED AS CUSTOMISED IN-HOUSE TRAINING

### REGISTRATION & BANKING DETAILS:

- Complete and fax the enclosed registration form to [info@globalbusiness.co.za](mailto:info@globalbusiness.co.za)
- For Electronic payments, please use our invoice number that will be issued upon receipt of registration as a reference number.
- Please note that the payment of Course Fees are due in advance.
- Our bank account details: FNB – Acc: 52131103063 Branch: 210–121
- We require confirmation of payment via e-mail.
- Our standard procedure is to acknowledge receipt of registration in writing. If you have not received same, please contact us to confirm that we have received your registration before incurring any additional expenses.

**GLOBAL BUSINESS SOLUTIONS IS A SSETA, ETDP SETA, QCTO and SABPP ACCREDITED TRAINING PROVIDER**

