



2021 National Online Public Course Schedule

FEBRUARY				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
4	National	Human Capital & Labour Law Roadmap for 2021	3 hours	R 950
10	National	Employment Equity Amendments - interpreting, planning & implementing	3 hours	R 950
16	National	Managing Absenteeism & Sick Leave Abuse	3 hours	R 950
17 - 18	National	Skills Development Facilitator (Part 1) & Part 2 (25 - 26 Feb)	4 days	R 7 000
18	National	Retrenchment Tips - reviewing the last 12 months & what is coming	2 hours	FREE
25	National	Disciplinary enquiry, initiator and chairperson training	3 hours	R 950
MARCH				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
5	National	Protection of Personal Information (POPI) -interpreting, planning & implementing	3 hours	R 950
11 - 12	National	WSP/ATR Submission: A Practical Session	2 days	R 2 100
16	National	Employment Equity Amendments - interpreting, planning & implementing	3 hours	R 950
18	National	Annual Employment Conference	1 day	R 3 500
APRIL				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
15	National	Equal Treatment and Equal Pay for Work of Equal Value	3 hours	R 950
19	National	AARTO - interpreting, planning and implementing	3 hours	R 950
21 - 22	National	Effective Discipline in the Workplace	2 days	R 2 100
22	National	Strategic Human Resources Management	1 day	R 3 500
MAY				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
6	National	Managing Absenteeism & Sick Leave Abuse	3 hours	R 950
19	National	Protection of Personal Information (POPI) -interpreting, planning & implementing	3 hours	R 950
25	National	Future Leaders Series: Interpersonal Skills, Leadership, Delegation, Effective Communication and Teamwork	3 hours	R 950
JUNE				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
1	National	Future Leaders Series: Conflict Management, Creative Problem Solving and Negotiation Skills	3 hours	R 950
8	National	Future Leaders Series: Labour Law Overview	3 hours	R 950
9	National	Mid-Year Labour Law Update (Zoom)	1 day	R 2 700
15	National	Future Leaders Series: Understanding the Disciplinary process	3 hours	R 950
15	National	Mid-Year Labour Law Update (Zoom)	1 day	R 2 700
18	National	Protection of Personal Information (POPI) -interpreting, planning & implementing	3 hours	R 950
22	National	Future Leaders Series: Progressive discipline and making a case for dismissal	3 hours	R 950
22	National	AARTO - interpreting, planning and implementing	3 hours	R 950
29	National	Mid-Year Labour Law Update (MS Teams)	1 day	R 2 700
JULY				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
15	National	Employment Equity Capacitation Training, senior manager and committee	1 day	R 1 900
21	National	Strategic Human Resources Management	1 day	R 3 500
22	National	Time Management vs. Energy Management	3 hours	R 1 450
27	National	Disciplinary enquiry, initiator and chairperson training	3 hours	R 950
29	National	Law of Evidence	1 day	R 3 500



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AUGUST				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
3	National	WITS Labour Relations Management	1 Year	R 20 700
4	National	Leadership and Management competencies for the 4IR, including Personal Mastery	1 day	R 3 500
11 - 12	National	Employment Equity	2 days	R 3 500
18	National	Retrenchment in a disruptive environment, compliant and optimal	3 hours	R 950
19-20	National	Skills Development Facilitator (Part 1) & Part 2 (26-27 Aug)	4 days	R 7 000
24 - 25	National	B-BBEE Bootcamp	2 days	R 4 700
SEPTEMBER				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
8 - 9	National	Effective Discipline in the Workplace	2 days	R 2 100
14	National	Labour Relations Development Programme	5 days	R 13 500
16	National	Employment Equity Capacitation Training, senior manager and committee	1 day	R 1 900
21	National	Managing Relational Dynamics in change	3 hours	R 1 450
22	National	Diversity Awareness	3 hours	R 950
OCTOBER				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
5	National	Employment Equity Capacitation Training, senior manager and committee	1 day	R 1 900
7	National	Negotiations Programme (5 week course) Day 1	5 weeks	R 3 500
14	National	Strategic Human Resources Management	1 day	R 3 500
19	National	Performance management in an agile environment	3 hours	R 950
NOVEMBER				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
3	National	Employment Equity Reporting 2021 - 22	3 hours	R 950
10	National	Annual Labour Law Update (Zoom)	1 day	R 2 700
17	National	Annual Labour Law Update (Zoom)	1 day	R 2 700
23	National	Emotional Intelligence - The Differentiator	3 hours	R 1 450
30	National	Annual Labour Law Update (MS Teams)	1 day	R 2 700
DECEMBER				
DATE	REGION	COURSE	DURATION	COST (EXCL. VAT)
8	National	Managing Absenteeism & Sick Leave Abuse	3 hours	R 950

PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE
PRICES DO NOT INCLUDE PORTFOLIO OF EVIDENCE
ALL PUBLIC COURSES ARE SUBJECT TO MINIMUM DELEGATE NUMBERS
ALL COURSES ARE OFFERED AS CUSTOMISED IN-HOUSE TRAINING

REGISTRATION & BANKING DETAILS:

- Complete and fax the enclosed registration form to fax no: (PE) 086 414 4425 (DBN) 086 414 4926; (CT) 086 206 7680; (EL) 043-721 1027 , (JHB) 011-483 1650 or email to (PE) pemarketing@globalbusiness.co.za; (DBN) dbnmarketing@globalbusiness.co.za; (CT) ctmarketing@globalbusiness.co.za; (EL) elmarketing@globalbusiness.co.za; (JHB) jhbmarketing@globalbusiness.co.za
- For Electronic payments, please use our invoice number that will be issued upon receipt of registration as a reference number.
- Please note that the payment of Course Fees are due in advance.
- Our bank account details: FNB – Acc: 52131103063 Branch: 210-121
- We require confirmation of payment via fax or e-mail.
- Our standard procedure is to acknowledge receipt of registration in writing. If you have not received same, please contact us to confirm that we have received your registration before incurring any additional expenses.

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